

BOARD OF TRUSTEES Free Public Library of Berkeley Heights

February 14, 2011

Prepared: February 16, 2011

Approved:

Adequate notice of this meeting was provided by advertising in The Star Ledger and Courier News and posting notice in the Library and Town Hall at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

The meeting was called to order by Hope Danzis at 7:35 PM.

PRESENT: Hope Danzis, Naomi Rizzuti, Karin Miller, Joseph Bruno, Leslie Kaltenbach.

ABSENT: Judith Rattner, Sheila Buthe.

ALSO PRESENT: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

SECRETARY'S REPORT: Naomi Rizzuti made a motion to approve the Minutes of January 10, 2011. Hope Danzis seconded the motion and it passed unanimously.

TREASURER'S REPORT:

The final payment for 2010 was received from the town in the amount of \$157,000.08. Ms. Bakos noted that many of the Video Account refund checks remain outstanding.

CORRESPONDENCE AND GIFTS:

A Memorial gift of \$100 was received from Anna Kehnast in memory of Bernice C. Moffett. (Leslie Kaltenbach arrived at this point) Ms. Bakos attended a Rotary luncheon and accepted a donation of \$4,000.00 raised at the pancake breakfast, to be used for recarpeting the meeting room.

BOARD REPORTS: Mitch Germansky has agreed to continue as the Technology Committee.

CITIZEN HEARING ON AGENDA ITEMS: No one spoke.

DIRECTOR'S REPORT:

Circulation – Circulation was down due to adverse weather and delayed openings on several occasions.
Building and Grounds – John Dalessio, consulting engineer, has submitted a proposal to prepare the specs for repairs to the lower level entry hall. Mr. Dalessio's fee is \$4,000.00. Hope Danzis made a motion to hire John Dalessio at \$4,000.00 to prepare the specs for repair to the lower entry hall. Leslie Kaltenbach seconded the motion and all agreed.

Other- Library Budget Hearing – The hearing will be held on Thursday, February 17 at 6:00.

Environmental Commission- Robin Callaghan met with Ms. Bakos and Ms. Fuhro to brainstorm ideas for an April series of Green Workshops. Children's programs will include the building of a Recycled "Robot" and a Tree Time program with sapling distribution. Adult program possibilities include an energy audit speaker and a program on rain gardens or butterfly gardens.

PCSA Report- the Per Capita State Aid Report is being prepared.

Unattended children- The policy for unattended children not picked up at library by closing time was discussed. Ms. Bakos will ask the Township Administrator to contact the Township Attorney for his opinion on the existing policy.

Foundation – The next meeting is scheduled for March 7, 2011 at 7:30pm.

MAYOR'S REPORT: Joseph Bruno predicted a tough budget year with a hard cap of 2% and said the goal is to have a budget by mid-April. The town is looking for a cheaper energy contract through a company yet to be chosen. Mayor Bruno also reported settling tax appeals with Alcatel.

OLD BUSINESS:

Meeting Room- After discussion and a recommendation from the Director, Hope Danzis made a motion to rescind the capital budget approved in December 2010, eliminating the Meeting Room renovation. Joseph Bruno seconded the motion and it passed unanimously. Mayor Bruno suggested that minor construction in the Meeting Room could be an Eagle Scout project. Hope Danzis made a motion to pass a resolution allocating \$45,000.00 for carpeting and \$25,000.00 for the children's entry hall wall repair project, for a total of \$70,000.00. Joseph Bruno seconded the motion and it passed unanimously.

NEW BUSINESS:

Pay-to-Play – This item is tabled until next month.

PUBLIC HEARING: No one spoke.

EXECUTIVE SESSION: Not needed.

ADJOURNMENT: Joe Bruno made a motion to adjourn at 8:50 PM and all agreed.