

**BERKELEY HEIGHTS PUBLIC LIBRARY**  
**January 10, 2011 at 7:30**  
**BOARD OF TRUSTEES - REORGANIZATION MEETING**

In accordance with the Open Public Meetings Act, this meeting was advertised by legal notices in the Star Ledger and Courier News. Notice was also posted at the Library and Town Hall at least 48 hours in advance.

1. Roll Call
2. Introduction of Board Members
3. Election of Officers (Treasurer's start date to be determined by insurance company)
4. Selection of MUF delegate
5. Selection of Standing Committees (Building and Grounds, Personnel, Finance, By-Laws, Technology)
6. Selection of official newspapers – Star Ledger, Courier News,
7. Designate official bank accounts
8. Secretary's Report –
9. Treasurer's Report
  - A. Reinstate \$ 100 petty cash account
10. Correspondence and Gifts
  - A. Township will re-appropriate fines and gifts to Library – annual resolution
  - B. Donation from Kay Heard; Bill and Sharon Fischer; Richard and Rosemary DeWitt; Bruce and Eve Biegel;
  - C. Thank you from Community Food Bank of New Jersey – collected over 200 pounds of food items
  - D. Tax Counseling for the Elderly – not meeting at BHPL in 2011
11. Board Reports
12. Citizen Hearing on Agenda Items (Name and address)
13. Director's Report
  - A. Circulation – December and Annual
  - B. Building and Grounds – cleaning contract
  - C. Other – Council Meeting Dates;
  - D. Building –
  - E. Foundation - Annual Meeting scheduled January 17, 2011
14. Liaison's Report
15. Old Business
  - A. Meeting Room bids
16. New Business
  - A. Meeting dates for 2011
  - B. 2011 Holidays
  - C. Pay-To-Play – Recorded Books; Ingram Library Services; TLC
17. Public Hearing (Name and address)
18. Executive Session (as necessary)
19. Adjournment

