

**BERKELEY HEIGHTS PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**December 12, 2011 7:30 p.m.**

Adequate notice of this meeting has been provided by posting same on the bulletin board at the Library and Town Hall and forwarding notice the Star Ledger, at least 48 hours in advance, all in accordance with the Open Public Meetings Act.

1. Roll Call
2. Secretary's Report –
3. Treasurer's Report – void check # 5041
4. Correspondence and Gifts
  - A. Shepard art print from Albert Mazurkiewicz
  - B. Donation from Fran and Ned Voss
5. Board Reports – Trustee Institute –Saturday, June 2, 2012 – Sheraton Eatontown
6. Citizen's Hearing on Agenda Items (name and address)
7. Director's Report
  - A. Circulation -
  - B. Building and Grounds – conserve light grant;
  - C. Other – Penguin Books and OverDrive; LibraryLinkNJ mobile app grant;
  - D. Marketing – Scheduling Open House
8. Liaison's Report
9. Old Business
10. New Business
  - A. Reorganization Meeting – January 9, 2012
  - B. Holiday Schedule 2012
  - C. 2012 Budget discussion
11. Public Hearing (name and address)
12. Executive Session – as necessary
13. Adjournment

